

From: [Rivera, Adrienne](#)
To: [Wood, MelanieL](#)
Subject: FOIA #EPA-R8-2017-007593 (Task Assigned)
Date: Friday, May 26, 2017 8:02:00 AM
Importance: High

Hi Melanie –

you have been tasked on this request. There are two (2) options to search for responsive records:

1. Self-identify emails during specified dates using easily identifiable search terms & phrases like
“American Wood Protection Association”, “AWPA”, “standard for treating wood with copper”.
2. Request an OEI search

The process to self-identify your own emails is ***strongly recommended***, as it would be much quicker
& allow for this request to be closed sooner. According to our e-Tools expert, currently, the OEI
search process is backlogged probably a month or more.

Your Task Due Date is set for June 7th, so feel free to call should you have any questions or concerns.

Thanks,
Adrienne



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"Silence in the face of evil is itself evil: God will not hold us guiltless. Not to speak is to speak. Not to act is to act." – Dietrich Bonhoeffer